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| **Course Title:**  Please complete each section. Below are descriptions and examples, please modify to reflect your classroom needs. Please be attentive some of this information is based on board policy and is not subject to edit. Please delete this box upon completion. | |  | | |
| **Instructor:** | |  | | |
| **Phone:** | |  | | |
| **Room Number:** | |  | | |
| **Email:** | |  | | |
| **Course Website(s):** | |  | | |
| **Office Hours/After**  **School Availability:** | |  | | |
| **Personal Statement:** | | *Add a welcome statement for the students. Include words of wisdom/motivation.* | | |
| **Resources:** | | *Textbooks, etc.* | | |
| **Recommended Supplies:** | | *Brief list i.e. Pencils, pens, paper, calculator, lab equipment, three ring binder, mathematical tools (ruler, compass, protractor)* | | |
| **Course Description:** | | This description includes academic requirements needed in order to take the course, statements about the importance of the course to the students’ lives or education and a brief summary outlining the intended focus of the course, including assigned tasks and the use of technology or tools. | | |
| Course Outline: *Students and parents can refer to TUSD website at* [*www.tusd1.org*](http://www.tusd1.org)  *Include:*   * *Topics/themes/areas of study* * *Skills/objectives* * *Reading/Writing requirements* * *Course calendar/schedule outline*   *The specificity of content cites may differ across the course syllabi. Some syllabi may include topics or areas of study, while others relate each topic or area to a specific set of skills or objectives students are to master. Some course syllabi provide a detailed outline of the course may include the following: topics or themes to be taught (on a daily, weekly, or semester basis); specific works, authors, or pages from a textbook to be read; assessments used/given; a list of specific assignments to complete; and due dates for assignments/projects.* | | | | |
| Quarter 1   * *Use curriculum map* | Quarter 2   * *Use curriculum map* | | Quarter 3   * *Use curriculum map* | Quarter 4   * *Use curriculum map* |
| **Grading Policy:** *Parents and students please refer to TUSD Board Policy IKA-R posted on the TUSD website.*  **Grading System:**  Grades are as follows:  90-100% A  80-89% B  70-79% C  60-69% D  Below 60% F  Your grade in this class will be based on the following: *(this is an example) The course syllabi should include information about grading practices. Typical statements include the grading scale (provided below according to TUSD policy); the point value of tests, quizzes, homework, etc.; and how final and semester grades are calculated (the assignments/assessments graded and their percentage value [i.e. homework 10%, quizzes 10%, etc.]. In some cases, there may be information about the assessment methods used, a description of a common assessment (such as a teacher created CFAs in School City) given to all students at a specific course.*  *Opportunities for retesting can be discussed here.*   * *25% Papers / Essays / Projects* * *20% Journal* * *10% Tests* * *15% Homework* * *20% Classwork* * *10% Vocabulary Quizzes*   *Each classroom teacher will be entering 2 grades per week into Synergy. Please provide information for the parents on how to gain access to Synergy. I encourage you and your parents to look at this weekly, so both of you can monitor your successes.* | | | | |
| **Make Up Work/Late Work:**  *Per TUSD Board Policy: All make-up work needs to be completed within the same amount of time as students are excused.*  *Students are responsible to get missing assignments before or after class. Students are to come in before school or during teacher office hours to make up work. Please discuss with classroom teacher /counselor in advance of any known absences/extended illnesses.* | | | | |
| **Classroom Procedures and Expectations**  *This component describes the logistics of the course: what a typical classroom period might look like and how to perform mundane or specific tasks. For example, students might be given explicit instructions on how to write or format specific types of essays or asked to follow a specific process for identifying or turning in their homework. In several courses, a teacher may provide specific information on how to conduct labs (including safety), group work, or how to maintain a notebook/binder (e.g., a folder that contained a variety of materials such as definitions, examples and explanations given in class; graded tests and quizzes).*  *Cholla course syllabi require student and parent signatures, included on the last page.*  *Cholla Cell Phone policy may be included here.*  **Materials:**  *The syllabi should contain lists of supplies and/or resources that students may need to obtain or consult.*  **Classroom Participation:**  *This component of the syllabi covers a range of policies that intertwine, clarifying the roles and responsibilities of both the teacher and students. Here information may be provided again regarding students’ responsibilities for completing homework, quizzes, or exams missed due to illness or school events. Please include classroom expectations and reference PBIS.*  You may provide a statement such as: It is critical that you be in class every day. Bell work and daily participation count towards your class grade.  **Attendance:**  You are expected to come to class every day and be on time. Students who have 10 or more unexcused classes per semester (August-December or January-May) may not pass the course, unless an attendance appeal is completed and approved. Please call in any absence to Cholla’s attendance line at (520) 225-4202.  **Tardies:**  Please do not be tardy. Tardies mean missed instructional time. A 27 minute tardy equals an absence. A tardy in the system could cause an automated attendance call home.  **Hall Passes**:  Cholla High School has a 10/10 rule. Students are expected to be in the classroom during the first ten minutes and the last ten minutes class. These two time periods are critical points of instruction.  **Homework:**  Example: Students are expected to complete all homework and turn in assignments when they are due. Homework will be assigned on Mondays and will be due on Fridays unless there is a short week. Students are also expected to work on drafts of essays at home as assigned.  **Food and Drink:**  No food or drink may be brought in to the classroom with the exception of bottled water.  **Disciplinary Policy:** Parents and Students please refer to *TUSD website for Board Policy GSRR.*  Teachers will use **Cholla’s Teacher Managed Referral Flow Chart** which includes parent contact and/or parent conference as part of the student management process. | | | | |

PARENT/STUDENT SIGNOFF SHEET

I have read this course syllabus and agree to the expectations.

Please sign below indicating that you have read, understood and agree to the syllabus. If you have any questions, please ask.

Student’s printed name:

Student signature: Date:

Parent signature: Date:

**Please print clearly**

Parent Name:

email address:

(used for regular communication throughout the year)

phone(s)

home:

work:

cell: