



## Family Engagement Team Minutes

### (3rd quarter meeting)

<b>Minutes</b>		
<b>Date :</b> 02-16-2021 <b>Location :</b> Virtual Zoom meeting <b>Time :</b> 5:00 – 6:00 p.m.		
1	Introduction/Attendance Family Engagement Team members.	Members of the Family Engagement team made a brief introduction of themselves.
	<b>Minutes :</b>	<b>10</b>
2	<ul style="list-style-type: none"> <li>• Resume Parent Teacher Conference.</li> <li>• <u>Total Participants:</u>  Total Adults: 279 aprox.  Total Students: 273 aprox.</li> </ul>	<ul style="list-style-type: none"> <li>• Ms. Ingram stated Parent Teacher Conference as a good source of communication as a one on one talking with parents.</li> <li>• Ms. Thomas mentioned this Parent Teacher Conference during the Second semester got more parents, than in an in person Parent Teacher Conference.</li> <li>• Dr. Green her conversations with parents were meaningful via Zoom, talking about the future of the students.</li> <li>• April Ruiz-Alegria in the Ex-ED is common to not have many parents during Parent Teacher Conferences, one of the reasons is that they don't have a caregiver during that moment.</li> <li>• Counselors were in different Zoom meetings; it was more organized this time.</li> <li>• Ms. Gonzalez mentioned She appreciates when a teacher, calls her directly to invite her to a conference. One concern is not all parents know how to use internet, Zoom, some parents don't even have smartphones. In conclusion, have a direct communication with the parent, works better.</li> </ul>

		<ul style="list-style-type: none"> <li>• Another recommendation is suggesting the parents the use of a calendar on their phones, as a reminder, teachers during the invitations can suggest that option to the parent. Planning for the second week back to school, to teach parents, how to use technology, platform students use, Parent Vue, planning a list of things to do towards the next School Year.</li> </ul>
	<b>Minutes</b>	<b>20</b>
3	<ul style="list-style-type: none"> <li>• Curriculum Night Events, pending (2 mandatory events during the School Year) Collaboration of different departments to make it possible.</li> <li>• Cholla Cookbook, tentative date, flyer, etc.</li> <li>• Family Engagement Focus Group. Parent recruitment, facilitators, scheduled for 03/08/21 at 5:00 p.m. Via Zoom, should last max. an hour.</li> </ul>	<ul style="list-style-type: none"> <li>• Curriculum Night for different departments.</li> <li>• Include variety of times, not only at night, that way parents have different alternatives to participate.</li> <li>• Outdoor Family Curriculum Night, following all the CDC recommendations, for example this can happen at the football field.</li> <li>• Showcase what students are learning; the idea is to engage.</li> <li>• Mr. Byrne shared samples of past Science events. The idea is to show what the student is learning.</li> <li>• Offer the ZOOM alternative, showcase via ZOOM for some students, like a Power Point.</li> <li>• Mr. Byrne mentioned there are applications to make short videos for students.</li> <li>• A suggestion was to make it as an End of the Year event, final project, what we learned in the year, what did you enjoy more doing from home.</li> <li>• The idea is that students take ownership.</li> <li>• Ms. Thomas stated is a good idea of encouraging teachers to use it as part of a final project. Wrap ups for the year so it's student based and not additional work for teachers (who will go into the transition of returning to in person class)</li> <li>• Regarding the COOKBOOK PROJECT, one suggestion was to remove the due date, and make it an open event until the end of the School year, and upgrade the web site with the recipes as we get them.</li> <li>• Offer an incentive, a reason to participate. Ms. Ingram stated we still have available Cane's cards and can be offered as an incentive.</li> <li>• Make a Spanish version of the flyer.</li> <li>• About the Focus Group Ms. Gonzalez offered herself as a volunteer to be a facilitator.</li> </ul>

		<ul style="list-style-type: none"> <li>• Ms. Ingram and Ms. Hertwig will work in sending an email to teachers to help us out recruiting parents for the Focus Group.</li> <li>• Ms. Hertwig will invite parents that attended Parent Teacher Conference.</li> </ul>
	<b>Minutes</b>	<b>30</b>
	<b>Total :</b>	<b>60 minutes</b>
<b>Agenda items for next meeting : TBD</b>		<b>Next Family Engagement Team meeting:</b>  <b>Date:</b> Tuesday 04/06/2021 <b>(Via Zoom)</b>  <b>Time :</b> 5:00 – 6:00 pm.
<b>Attendees:</b>		<b>Site Administrator:</b> Sharon Ingram  <b>Certified Staff:</b> Gloria Nelson, Erik Hertwig, Patrick Byrne, Nicole Thomas, Jason Godfrey, Justin Freitag, Teresa Green, April Ruiz-Alegria <b>Classified Staff:</b> Vanessa Hertwig <b>Parents:</b> Patricia Gonzalez <b>Students:</b> Gabriel Gonzalez
<b>Absentees :</b>		<b>Parent:</b> Anjelina Tautimer, Estella McClain.